

Hong Kong Water Sports Council

Minutes of the 28th Executive Committee held on 10th June 2019 at 8:30 am
in the Bistro, RHKYC

Present

Raymond Ma Siu Wing	(RM)	Chairman
Johnnie C K Chan	(JC)	Vice-Chairman
Mike Tanner	(MT)	Vice-Chairman
MK Lau	(MK)	Honorary Executive Director
Chloe Lam	(CL)	Assistant to TW
Mike Arnold	(MA)	Board Secretary

Absent with apologies

Terence Wan	(TW)	Hon Treasurer
Ron Yeung	(RY)	Company Secretary

Action

1.0 Confirmation of Agenda

- 1.1 The Committee agreed the draft agenda, which had been issued before the meeting.

2.0 Confirmation of the Minutes of the 27th Meeting held on 22nd May 2019

- 2.1 The Minutes were confirmed without amendment.

3.0 Matters Arising from 27th meeting of the Executive Committee

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| 3.1 | Para 3.1 Multi-sport facility at Yam O Wan: MT reported that he had not yet had the opportunity to speak to the President of the HKAA, to see if there was scope for cooperate to move forward the idea of developing a major multi-sport facility at Yam O Wan, which besides a motor racing track could include facilities for water sports and other land/water sports activities. He advised that he would aim to make contact with the President before the next meeting of the Committee. | MT |
| 3.2 | Para 3.2 Application to IRD for charitable status: MK reported that Vitus Leung had informed him that the amended draft Trust Document and letter had been sent to IRD in May. So far there had been no response. | All |
| 3.3 | Para 3.3 Update on Kai Tak Fire Station site – East Kai Tak Water Sports Centre (EKTWSC):
(i) Appointment of Handi Architects Limited – Draft Board Paper BD 19/3: The Committee endorsed the draft paper for submission to the Board. | MA |

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| | (ii) | Funding submission to the HKJC: MK advised that in respect of the budget for the five-year programme of activities, he was still waiting for the input from the NSAs. MT noted that Steven Li was following up with NSAs. | |
| | (iii) | Re-endorsement of HKCU's representatives on the preparatory group: MT said that he had not yet had the opportunity to speak to Raymond Lo, but would do so. | MT |
| | (iv) | Comments by HFC – public promenade: MA explained that in the context of Lands Department finalising the special, conditions for the STT of the site, the Department had pointed out that DevB through the HFC had said that a shared or wholly public promenade allowing unrestricted public access to the waterfront should be provided within the site. HAB had since indicated that it would take the matter up with DevB on the grounds that provided the Centre had an “open gate policy”, this should be sufficient. | All |
| | (v) | Appointment of Financial Controller: The Committee discussed the role of the position and agreed that it might be more appropriately re-titled as the Honorary Financial Adviser to the Council. The Committee further agreed to propose to the Board that Mr Martin MT Law would be a suitably experienced and qualified individual to be appointed to this position. MT added that if the appointment was agreed by the Board, the Financial Adviser could then be invited to join the preparatory group for the EKTWSC to assist in finalising the funding submission to the HKJC and more importantly to advise on the financial projections and viability of assumptions being made for EKTWSC . | MA
MT |
| 3.4 | | Para 3.5 Appointment of Hon PR Adviser: RM said that he was still looking for suitable candidates. | RM |
| 3.5 | | Para 3.6 Appointment of Insurance Broker and Insurances for the EKTWSC: The Committee discussed what was required as regards insurances. The Committee agreed that the best way forward would be to create the position of Honorary Insurance and Risk Management Adviser to advise the Council on insurances and related risk management matters. The Committee further agreed to propose to the Board that Mr Allan YU Kin Nam (ex CEO of Zurich Insurance) was a suitably experienced and qualified individual to fill the position. | MA |
| 3.6 | | Para 3.7 Proposed Interim Use of Wan Chai Basin by HKWSC: | |
| | (i) | Responses from NSAs: MT noted that MK had sent out the circular inviting NSAs to express their interest in making use of the Cargo Handling Basin, and responses were due to be returned by 19 June 2019. | MK
MT |
| | (ii) | RHKYC pontoon: In response to RM's understanding that the RHKYC had a pontoon which was being considered for | MT |

replacement, but which might be suitable for use in the Basin, MT undertook to follow up on this.

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| 3.7 | <p>Para 4.1 Annual Accounts and Directors Report: CL advised that the draft Annual Accounts for 2018/19 should be available in about a month's time. MA reminded the Committee that the Auditor's fee would need to be agreed by the Committee under delegated authority from the Board. JC said that he would speak to the Auditor. [Post meeting note: Later that same day the auditor indicated to JC that the fee for this year's audit will remain unchanged at the same amount as of previous years at \$8,000.]</p> | All |
| <p>4.0 Payment of Annual Subscriptions for 2019/2020</p> | | |
| 4.1 | <p>MA advised that with effect from 1 June, payments of NSAs' annual subscriptions for the financial year 2019/20 were now due. CL agreed to prepare draft invoices for sending to the NSAs. She said that she would circulate these to the Committee for clearance before finalising and issuing them.</p> | CL |
| <p>5.0 Proposed meeting with HAB and KTSP Team to discuss Dining Cove potential for water sports</p> | | |
| 5.1 | <p>MT briefly explained the background to the proposed meeting with HAB, which currently suggested to be held in the afternoon of 21 June 2019. He agreed to the Committee's request to add an item to the agenda for the Board meeting on 12 June, so as to inform Board members and seek any views.</p> | MT |
| <p>6.0 Additions/amendments to Draft Agenda for the Board meeting on Wednesday, 12 June 2019</p> | | |
| 6.1 | <p>The Committee considered the draft agenda for the Managing Board and suggested some amendments to be made before issue to all Board members later that day.</p> | MA |
| <p>7.0 Any Other Business</p> | | |
| 7.1 | <p>Attendance at Board meetings: MA reminded the Committee that the Board had agreed in 2018 that for this year's Report by the Board, a list showing Directors and Officers attendance at Board meetings should be included. He noted that some Directors had not attended all meetings and that under Article 54 of the M&A, missing three consecutive meetings without the permission of the Board meant that the persons concerned would automatically be required to vacate their position to allow another to be appointed in their place. The Committee agreed to remind Directors of this requirement.</p> | MA |

8.0 Date of Next Meeting

- 8.1 The next meeting of the Executive Committee will be held at 8:30am on Wednesday, 24 July 2019, in the Bistro of the RHKYC.

Raymond Ma
Chairman