

Hong Kong Water Sports Council

Minutes of the 7<sup>th</sup> Executive Committee held on 28<sup>th</sup> April 2017 at 8:30 am  
in the Bistro, RHKYC

Present

|                     |      |                             |
|---------------------|------|-----------------------------|
| Raymond Ma Siu Wing | (RM) | Chairman                    |
| Mike Tanner         | (MT) | Vice-Chairman               |
| MK Lau              | (MK) | Honorary Executive Director |
| Mike Arnold         | (MA) | Board Secretary             |
| Ron Yeung           | (RY) | Company Secretary           |

Absent with apologies

|                  |      |   |
|------------------|------|---|
| Johnnie C K Chan | (JC) | Vice-Chairman   |
| Terence Wan      | (TW) | Hon Treasurer designate (pending cooption<br>at next Board meeting) |

In Attendance

|                      |      |                 |
|----------------------|------|-----------------|
| Peter Lam Kwok Leung | (PL) |                 |
| Chloe Lam            | (CL) | Representing TW |

Action

**1.0 Confirmation of Agenda**

1.1 The proposed agenda was confirmed without amendment.

**2.0 Confirmation of the Minutes of the 6<sup>th</sup> Meeting held on 22<sup>nd</sup> March 2017**

2.1 The Minutes were confirmed without amendment.

**3.0 Matters Arising from 6<sup>th</sup> Meeting**

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|-----|---|----------|
| 3.1 | Para 3.1 Application to IRD for charitable status: The Committee noted that JC had approached Edmund Wong (Patrick Wong's son) to ask him to prepare new draft Articles to provide for both gaining charitable status and to comply with the new Companies Ordinance (Cap 622). MT reported that he had provided JC with a list of activities.  | JC       |
| 3.2 | Para 3.2 Change of bank signatories: The Committee noted that the Council's HSBC account had been reactivated by RM and MT who were existing signatories. MA passed a bank form completed with the personal details of the new extended list of signatories, except TW, to CL and asked if she could liaise with TW for him to complete the form and also advise on the next steps as regards the bank, which would | TW<br>CL |

likely involve the signatories having to visit the bank in person to provide necessary documentary proof.

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|-----|---|----------|
| 3.3 | <p>Para 3.3 Payment of annual subscriptions by Associations: RY reported that five cheques, each for \$5,000, had been received from the HKCRA, HKCDBA, HKCU, HKLSS and HKSF. Outstanding were payment of subscriptions by the HKTA and HKWSA. MK reported that from his contacts with the two associations, the sports executives of the two NSAs seemed completely unaware of the matter. MT agreed to follow up.</p>   | MT       |
| 3.4 | <p>Para 3.4 Update on Kai Tak Fire Station site (KTFSS): MT reported that he had not heard from Steven Li as to whether the redraft of the Marine Traffic Impact Assessment report was ready. On the Sir David Trench Fund donation, the first Quarterly Progress Report had been submitted to the Fund's Secretariat. MT went on to suggest that the time was perhaps right to consider setting up a project committee to oversee the works for the centre. There had already been one meeting of the management committee and he would arrange another. The Committee considered that there might be a need for three committees – project, finance and management. MT said that he would discuss the issue with Ian Brownlee and MA and come back with proposals on the way ahead.</p> | MT       |
| 3.5 | <p>Para 3.6 HKWSC website: MK reported that Alan Young of Caritas had written two emails to Digital Ocean, which had previously hosted the website, enquiring if it was possible to reactivate the old website. However no reply had been received. MK further advised that he would check with Alan about the email received from Acymailing. (Acymailing is a newsletter and email marketing extension for Joomla – Joomla is open source software commonly used to build websites.) The Committee asked MK to check with Alan what would be the quickest way to build a new website rather than trying to reactivate the old site.</p>   | MK       |
| 3.6 | <p>Para 3.7 Water Safety Day: The Committee agreed that there was insufficient time for the HKWSC to arrange to build a booth or have a flag or banner printed for the event. RM suggested that a PR subcommittee might be set up to coordinate such arrangements in the future.</p>  |          |
| 3.7 | <p>Para 3.5 Regular management accounts report: On the need to obtain an up-to-date bank statement for the Council's account to enable the management accounts to be drawn up, MT said that he would visit to bank to see if he could set up internet banking.</p> <p>[Post meeting note: On 29 April MT reported by WhatsApp that he</p>   | MT<br>RM |

had obtained the necessary forms which he would bring to the Water Safety Day event on 1 May for RM's signature as well as his own.]

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|------|---|----------|
| 3.8  | Para 3.8 Strategy for involving the Government in the Project Steering Committee for the permanent EKWSC: This is reported later under agenda item 5.   |          |
| 3.9  | Para 3.10 Update on Tseung Kwan O site: MT reported that he had attended a meeting with Advisian the day before (27 April) and Advisian had gone through the consolidated activities and projections provided by the NSAs. Advisian would now speak directly to each of the NSAs to seek further clarifications in respect of some of the information provided, and also speak informally to the HKJC to sound them out before anything was submitted to HAB. MT noted that the windsurfing association's separate bid for the site still remained to be resolved. He would discuss with Ian Brownlee the latter's suggestions for an alternative site in Stanley after Ian returned to Hong Kong on 4 May. RM said that there was a need to resolve this issue fairly quickly. | MT       |
| 3.10 | Para 3.11 Update on various admin matters: MK reported that he still needed Office software installed on his laptop. The Committee suggested that he speak to Alan Young of Caritas and make arrangements to purchase the software, with the Council reimbursing the cost.  | MK       |
| 3.11 | Para 3.14 Proposed event to celebrate the HKSAR 20th Anniversary: MT reported that it had not proved possible to arrange a date for the meeting with the NSAs. MK said that while 1 October might be an alternative date, it would probably not be possible in the short time available to complete all the preparatory work needed to hold the event. Also applying funding from government might not be possible in such a short period of time. RM thought that it might be possible to organise something to tie in with the Sailing Federation's event at Kai Tak and which might also make use of the Fire Station site. In reply to MT's query about possible government funding, RM said this would have to be one of the matters to be discussed.                      | RM       |
| 3.12 | Para 3.15 Funding for Creation of HKWSC Secretariat: MK reported that he was still waiting for a 5-year activity plan to enable him to draft the submission to the HKJC. MT agreed to provide MK with the plan.   | MT<br>MK |
| 3.13 | Para 4.1 HKWSC's views on Hong Kong 2030+: MT advised that having looked at the information being sought by the Government in the questionnaire, he did not think it worthwhile for the HKWSC to make any submission: it would be better to continue making use of  |          |

existing channels of communication through HAB and Planning Department. The Committee agreed.

**4.0 Matters Arising from 11<sup>th</sup> Board meeting held on 9 April 2017 not already included in under item 3 of the agenda**

- 4.1 Paras 5.1 and 5.2 Proposed STT for the Wanchai Basin: MA reported that he had written to the Harbourfront Commission seeking to obtain information or papers concerning the deliberations of the Working Group on Urban Design Study for Wanchai North and North Point as they relate to the proposed future use of the Wanchai Basin and whether there might be any opportunity for the Council to contribute to those deliberations where they concern water sports activities. A response was awaited. MT reported that Ian Brownlee was still keen to pursue the STT application. He suggested that a meeting could be held with Joachim Isler after Ian returned to Hong Kong on 4 May, with the aim of reporting back to the next Board meeting. RM said that he felt strongly that the STT should be pursued. . MT

**5.0 Paper EC 17/1 Strategy to involve the Government in the KTWSC**

- 5.1 The Committee briefly discussed the paper and Bob Wilson's comments that the paper should be strengthened to emphasise the international status of the centre and the major scope of the project. MT and MA agreed to look at strengthening the paper. MT said that he would discuss with RM and JC about how to approach Hon Ma. There was a short discussion about the need for a Chinese translation of the paper. MT  
[Post meeting note: MK reported later that morning by WhatsApp that JC had advised him that Hon Ma did not require a Chinese translation.] MA

**6.0 Circulation of Executive Committee minutes and papers to Board Members**

- 6.1 MA noted that not all Board Members were members of the Committee and that this might create difficulties when matters discussed in the Committee were mentioned at the Board. He advised that it was normal corporate governance practice for all Directors to be given access to the same information. He suggested that the minutes and the papers of the Committee might be made available to all Board Members. The Committee agreed that the Committee's minutes (after being confirmed) and any related papers should be circulated for the information all those Board members who were not members of the Committee. MA

**7.0 Any Other Business**

7.1 No other business was raised for discussion.

**8.0 Date of Next Meeting**

8.1 The next meeting of the Executive Committee will be held at 8:30 a.m. on Wednesday, 7 June 2017 in the Bistro, RHKYC.

Raymond Ma  
Chairman