

Minutes of the 7<sup>th</sup> meeting of the Board of Directors held on 7<sup>th</sup> May 2015  
in the Pat Loseby Room, Royal Hong Kong Yacht Club at 12:30pm

Present:

Michael Tanner	(MT)	Vice-Chairman
Dr. Raymond Ma Sui Wing, MH	(RM)	Vice-Chairman
Anthony Rogers	(AR)	Company Secretary
Kenneth McKelvie	(KM)	Treasurer
Peter Lam, JP	(PL)	Board Member
Warwick Downes	(WD)	Board Member

In Attendance:

Ian Brownlee	(IB)	Honorary Advisor
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Apologies for Absence:

Robert Wilson, MH	(RW)	Chairman
Dr. Luk Wai Hung, MH	(LWH)	Board Member
Pauline Yuen	(PY)	Board Secretary

The Meeting Commenced at 12:30pm. Mike Tanner took the Chair. The following agenda items were then considered:

	Action
1. <u>Confirmation of minutes of meeting of 22<sup>nd</sup> July 2014</u> The minutes were confirmed.	
2. <u>Matters Arising from Previous Minutes</u>	
(i) Letterhead design had been approved. To be updated with new member organisations.	MT
(ii) Business Cards would be produced for HKWSC officers after e-mail addresses were finalized and website was up and running. RM had discussed the set up of a website with someone from caritas and would meet him shortly to see if this work could be done on a voluntary basis. Agreed a basic website would suffice to begin with.	RM
(iii) KM confirmed that agreement had been signed with Auditor.	
(iv) Potential Patrons yet to be identified.	ALL
(v) Letter had not yet been sent to Dr. Johnny Chan inviting him as Chairman of Task Group on PR and Government Relations. MT to draft.	MT
(vi) The Trial Day at Kai Tak had been very successful and drew the attention of many people, including government officials.	
3. <u>New Member Applications</u>	
Valid applications for membership had been received from the following organisations, together with membership fees:	
- Hong Kong Triathlon Association	
- The Hong Kong Lifesaving Society	
- Hong Kong Water Ski Association	
Each applicant organization meets the requirement of a Member. The three applications were accepted. A letter of welcome would be sent to each new Member.	

It was agreed that pending the AGM, to be scheduled for September or as soon thereafter as possible, there was no need for additional Directors to be invited from the new Members. At the time of the AGM, each Member was eligible to nominate up to two candidates for Directors. The Board was limited to 10 Directors in addition to the Officers.	
<b>4. Financial Report</b>	
KM had circulated the latest financial report. All membership fees had been received.	
<b>5. Task Group on Venues</b>	
The notes of meeting on 20 <sup>th</sup> April of the Task Force on Venues were circulated with the Agenda.	
<b>(i) Kai Tak Temporary Water Sports Centre (KTTWSC)</b>	
<ul style="list-style-type: none"> <li>- IB explained the current position. Lands Department had now written to HKWSC with comments from all departments on the proposed Short Term Tenancy (STT). The comments from Home Affairs Bureau were the most searching and would require a clear plan on management structure, operational plan and financial plans. Task Group was addressing the comments and planned to reply to Lands Department by late May.</li> </ul>	IB MT
<ul style="list-style-type: none"> <li>- The funding offer of \$10m required further clarifications before the Board would accept it. IB to provide further details as discussed and the matter would then be discussed further. IB would also verbally approach the HK Jockey Club to see if they would provide the estimated \$13m funding. An application would be made to Sir David Trench Fund (maximum amount \$3m per project) to make up any funding shortfall. MT to discuss with Geoff Woodhead.</li> </ul>	IB MT
<ul style="list-style-type: none"> <li>- IB explained that an Architect had prepared a concept plan for Tseung Kwan O and an initial layout plan for KTTWSC on a pro bono basis. MT asked the Board if it would agree in principle to the direct appointment of the Architect for the KTTWSC project, without tender. The appointment would of course be fully transparent and would be subject to detailed scrutiny of its proposed fees and work. The Board agreed, subject to a further submission in due course of the estimated costs and conditions. MT noted that if HKJC funding was used, we would be subject to HKJC protocols in this regard.</li> </ul>	IB
<ul style="list-style-type: none"> <li>- MT informed the Board that several sub-groups had been formed under the Task Group to prepare different elements of KTTWSC. These included two professionals who had agreed to project manage the design and construction on a voluntary basis.</li> </ul>	
<b>(ii) Tseung Kwan O Water Sports Centre</b>	
<ul style="list-style-type: none"> <li>- IB updated the Board on progress, which was currently held up by Lands department policy relating to not issuing any new Private Recreational Leases or similar. IB is discussing with Lands department and HAB.</li> </ul>	IB
<ul style="list-style-type: none"> <li>- WD noted that with HKSF recent entry to HKSI with elite sport status, a new national training centre was required. TKOWSC was an very suitable location for this and he hoped that the plans could be modified to take into account the requirement. The Board agreed in principle and welcomed this opportunity. WD and HKSF would submit their proposals for the elite training centre and these could then be reviewed against available space and other requirements.</li> </ul>	WD
<b>6. Task Group on Activities</b>	
<ul style="list-style-type: none"> <li>- The Task Group wished to organize a water sports competition event at the Kwun</li> </ul>	

Tong Promenade in mid-2015. The purpose was to highlight and promote Kai Tak and the Kwun Tong Typhoon Shelter as a suitable location for man-powered water sports.	
- Because of the heavy focus on the IDBR – Hong Kong Races, in early July, it was agreed that the Kwun Tong event would be better delayed until August – September.	
- RM advised that HKDBA had now agreed that from 2016 for 3 years the IDBR would be held at Kwun Tong Promenade. He would be meeting the Kwun Tong District Council (KTDC) shortly. He proposed that the HKWSC event be used as a test or trial event for 2016 IDBR, with support from Government of KTDC. This would give good organizational support from government departments and would raise the profile of the event significantly. RM would consider to identify a Chair for the Organising Committee. He would report back soon after his meeting with KTDC.	RM
<b>7. Resignation of Bob Wilson</b>	
Bob Wilson had submitted his resignation as Chairman and as a Director. He had explained that he was out of Hong Kong for several months each year and felt he could not fulfill his responsibilities. He would be very happy to continue to provide advice to the Council. The Board accepted Bob's resignation and thanked him for his initiative to establish the HKWSC and the work he had done for water sports.	
AR would submit the required CR documentation.	
The Senior Vice-Chairman (by virtue of age) requested not to take up the post of Chairman. The Board then appointed Vice-Chairman Raymond Ma as Acting Chairman until the next AGM.	
<b>8. Resignation of Pauline Yuen</b>	
Pauline had submitted her letter of resignation due to her work commitments. Pauline had offered to continue her voluntary involvement in the HKWSC Task Groups.	
The Board expressed its sincere appreciation to Pauline for the excellent work she had done and appreciated her offer to be involved in the task group works.	
Directors were invited to suggest candidates for this position.	
<b>9. Other Business</b>	
(i) IB explained the importance of the CE's Policy Address and its comments in support of water sports. Several meetings had been held with HAB and EPD representatives to discuss how this could be put into action.	
(ii) RM highlighted the need for seed funding for the HKWSC to allow employment of a part-time administrative staff and other basic expenses, including a possible office base. Directors would consider potential funding sources.	
(iii) Use of HKWSC Logo – It was proposed to encourage member NSAs to include the HKWSC logo in their event publicity (banners, posters, etc.) wherever possible, subject to HKWSC approval. It was also proposed to ask member NSAs to include HKWSC name in their letterhead if their major affiliated organisations were included there (e.g. SF&OC, AF, IF, etc.)	
<b>10. Date of next Board Meeting</b>	
The date of next Board meeting would be advised.	
There being no other business, the meeting closed at 2:00p.m.	